INSERT NAME/ COMPANY LOGO

General Risk Assessment

INSERT ADDRESS

# Management of Health and Safety at Work Regulations 1999

*Regulation 3 - Record of Significant Findings of Risk Assessment and Groups of Employees or Others Especially at Risk*

| **Hazard/ Issue** | **Persons at Risk** | **Legal Requirements** | **Existing Control Measures** | **Required Actions** | **Priority** | **By Whom** | **Completed Y/N** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Fire | All employees, visitors and fire service | Regulatory Reform (Fire Safety) Order 2005 |  |  |  |  |  |
| Working at height | Employees | Working at Height Regulations 2005 |  |  |  |  |  |
| COSHH | Employees, Contractors, Visitors, members of the public and fire service | Control of Substances of Hazardous to Health 2002 |  |  |  |  |  |
| Manual handling | Employees | The Manual Handling Operations Regulations 1992 |  |  |  |  |  |
| Racking | Employees, Contractors and Visitors | Provision and Use of Work Equipment 1998 |  |  |  |  |  |
| Forklift Trucks (FLT) | Employees, Contractors and Visitors | Provision and Use of Work Equipment 1998  Lifting operations and lifting equipment regulations 1998 |  |  |  |  |  |
| Pump trucks | Employees, Contractors and Visitors | Lifting operations and lifting equipment regulations 1998 |  |  |  |  |  |
| Lifting equipment (chains, shackles and webbing.) | Employees, Contractors and Visitors | Lifting operations and lifting equipment regulations 1998 |  |  |  |  |  |
| Vehicle movement | Employees, Contractors and Visitors | Provision and Use of Work Equipment 1998  Workplace (Health, Safety and Welfare) Regulations 1992 |  |  |  |  |  |
| Display screen equipment | Employees | The Health and Safety (Display Screen Equipment) Regulations 1992 |  |  |  |  |  |
| Welfare facilities | Employees | Workplace (Health, Safety and Welfare) Regulations 1992 |  |  |  |  |  |
| Work vehicles | Employees and members of the public | Provision and Use of Work Equipment 1998 |  |  |  |  |  |
| New/young employees | Employees, visitors and visiting contractors | Management of Health and Safety at Work Regulations 1999  Sections 2 and 3 Health and Safety at Work etc Act. |  |  |  |  |  |
| First aid | Employees, visitors and contractors | The Health and Safety (First Aid) Regulations 1981 |  |  |  |  |  |
| Smoking | Employees, visitors and contractors |  |  |  |  |  |  |
| Fixed power tools | Employees and contractors | Provision and Use of Work Equipment 1998 |  |  |  |  |  |
| Hand Tools | Employees, visitors and contractors | Provision and Use of Work Equipment 1998 |  |  |  |  |  |
| Roller Shutter doors | Employees, visitors and contractors | Provision and Use of Work Equipment 1998 |  |  |  |  |  |
| Electrical safety | Employees, visitors and visiting contractors | Electricity at Work Regulations 1989 |  |  |  |  |  |
| Waste segregation | Environmental Risk | Directive 2006/118/EC (Ground water Directive) |  |  |  |  |  |
| House keeping | Employees, Contractors and Visitors | The Health and Safety at Work etc Act 1974. |  |  |  |  |  |
| Lone working | Employees and Contractors. | Management of Health and Safety at Work Regulations 1999 |  |  |  |  |  |

Actions are indicated High, Medium and Low for the purpose of prioritising. As an indication of the timescales within which action should be taken, it is recommended that:

‘High’ priorities should be actioned within one month

‘Medium’ within two months

‘Low’ priorities within three months

Actions should be signed and dated once completed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Signed Author: |  | Date: | INSERT DATE | Review Date: | INSERT DATE |
| Print Name: | INSERT NAME |  |  |  |  |